



UNITED STATES JUDO FEDERATION

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MEMORANDUM

TO: USJF Board of Directors & Board of Examiners Delegates
Yudanshakai Presidents & Rank Registration Chairpersons
USJF Committee Chairpersons • USJF Executive Committee

FROM: Robert Fukuda, Executive Director

RE: 2025 USJF Fall Committee, BOE & BOD Meetings Info

DATE: August 31, 2025

The 2025 USJF Fall Committee, BOE & BOD Meetings will be held on Fri, 11/07/25, thru Sat, 11/08/25, at the Sunset Station Hotel & Casino in Henderson, Nevada. The following is the general information, deadlines, and tentative schedule.

• **Airport:** Harry Reid International Airport (LAS)

• **HQ Hotel** **Sunset Station Hotel & Casino (SSHC) •**

& Mtg Loc: 1301 W Sunset Road, Henderson, NV 89014 • (702) 547-7777

SSHC Reservations: 888-786-7389 (booking code: **SCIJUDO**)

Web-Link: <https://book.onagilysys.com/onecart/wbe/offers/588/BookSunset?offerCode=SCIJUDO>

Room Type: Run of House for 1 or 2 people (additional people +\$15/person, 4 people MAX per room)

Reservation CUT-OFF date is Friday, October 3, 2025 @ 1700 Pacific Time. Group rate is NOT GUARANTEED after the cut-off date. Please book your room **NOW**. If the room block fills up early, we may be able to add rooms to our block & accommodate you. Booking right at the deadline generally makes it impossible to add rooms to our block at the last-minute.

Description	Tue 11/04/25	Wed 11/05/25	Thu 11/06/25	Fri 11/07/25	Sat 11/08/25	Sun 11/09/25
Room	\$ 80.00	\$ 80.00	\$ 115.00	\$ 145.00	\$ 155.00	\$ 55.00
Hotel Svc	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99
+14% tax	\$ 15.82	\$ 15.82	\$ 20.72	\$ 24.92	\$ 26.32	\$ 12.32
Total	\$ 128.81	\$ 128.81	\$ 168.71	\$ 202.91	\$ 214.31	\$ 100.31

• **Airport & Ground** **SSHC DOES NOT** have complimentary transportation to/from **LAS**.

Trans: Bell Trans: [Las Vegas Airport Shuttle | Bell Trans 866-269-0945](#)

Trans: Super Shuttle Express: [SuperShuttle Las Vegas, LAS Book Black Car & SUV \(1-800-258-3826\)](#)

- **Schedule:** See separate schedule document: [USJFMtgRoomsSched 250831.pdf](#)

- **Committee Chairpersons**
 1. Please RSVP as to whether your committee will or WILL NOT be meeting. RSVPs require a response. Please RSVP via an email, “??? Committee is not meeting”. If your committee is meeting, your RSVP should include your preferred start and end times. ***Please RSVP by Monday, September 22, 2025***. Slots are allocated on a 1st come-first serve basis in 30-minute blocks. Starting at the top or the middle of the hour. Please indicate your preferred start time & end times. [Please RSVP to: usjfed@usjf.com](mailto:usjfed@usjf.com).
 2. If your committee **WILL NOT** be meeting in Henderson, **please schedule, conduct your committee meeting, on or BEFORE Monday, October 6, 2025**. You may conduct your meeting with your own Zoom account. If you wish to use the USJF Zoom account to conduct your meeting, please contact me via usjfed@usjf.com. Please specify: date, time, time zone, duration and who will be hosting the Zoom call.
 3. **DEADLINE for committee report/minutes is Monday, October 20, 2025, in PDF format. Please email your PDF report to: usjfed@usjf.com**.

- **Important Deadlines:** There are several important deadlines for hotel reservations, committees, process and etc. for everyone below. Please be sure to review and familiarize yourself with each deadline.

Mon, September 22, 2025 – Committee Meeting Space Request DEADLINE

All committees need to RSVP by **Monday, September 15, 2025**. Please use the instructions above. We need to finalize the schedule. Some committees have already responded – thank you very much!

Fri, October 3, 2025 – Hotel Reservation Cut-Off is Fri, Oct 3, 2025 DEADLINE.

Hotel reservation cut-off is Friday, October 3, 2025 @ 1700 Pacific Time. **Please book your room now!**

Mon, October 6, 2025 – Non-Attending Committee Meeting DEADLINE

Wed, October 8, 2025 – Membership For Vote Count DEADLINE

The registration deadline for the purposes of vote count determination is **Wednesday, October 8, 2025**. Registrations must be submitted with all fees & received by the National Office with all fees by this date. (article IV, section 2.B)

Wed, October 8, 2025 – Promotion Applications DEADLINE (~~45~~ 30 days prior to Natl Promotion Mtg)

Promotion applications for review and consideration by the Promotion Committee MUST be submitted with all fees and received by the National Office by **Wednesday, October 8, 2025**. Applications that are incomplete or received after this date will be considered at the Spring 2026 Promotion Committee meeting.

Wed, October 8, 2025 – BOE & BOD Agenda Items DEADLINE (~~45~~ 30 days prior to BOE & BOD Mtg)

All agenda items for the Board of Examiners and/or the Board of Directors meetings must be submitted by in writing, to the National Office by **Wednesday, October 8, 2025**.

Mon, October 20, 2025 – Committee Report/Minutes DEADLINE

All committees should submit their written reports/minutes to the National Office as finished documents in PDF format on or before the deadline. Documents will be uploaded to BOE/BOD page for downloading.

Mon, October 20, 2025 – BOE & BOD YDK Delegate Roster Submission DEADLINE