



UNITED STATES JUDO FEDERATION

Executive Director
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MEMORANDUM

TO: USJF Board of Directors & Board of Examiners Delegates
Yudanshakai Presidents & Rank Registration Chairpersons
USJF Committee Chairpersons • USJF Executive Committee

FROM: Robert Fukuda, Executive Director

RE: 2025 USJF Fall Committee, BOE & BOD Meetings Info

DATE: August 31, 2025

The 2025 USJF Fall Committee, BOE & BOD Meetings will be held on Fri, 11/07/25, thru Sat, 11/08/25, at the Sunset Station Hotel & Casino in Henderson, Nevada. The following is the general information, deadlines, and tentative schedule.

- **Airport:** Harry Reid International Airport (LAS)
- **HQ Hotel & Mtg Loc:** Sunset Station Hotel & Casino (SSHC) •
1301 W Sunset Road, Henderson, NV 89014 • (702) 547-7777
SSHC Reservations: 888-786-7389 (booking code: SCIJUDO)
Web-Link: <https://book.onagilysys.com/onecart/wbe/offers/588/BookSunset?offerCode=SCIJUDO>
Room Type: Run of House for 1 or 2 people (additional people +\$15/person, 4 people MAX per room)
Reservation CUT-OFF date is Friday, October 3, 2025 @ 1700 Pacific Time. Group rate is NOT GUARANTEED after the cut-off date. Please book your room **NOW**. If the room block fills up early, we may be able to add rooms to our block & accommodate you. Booking right at the deadline generally makes it impossible to add rooms to our block at the last-minute.

Description	Tue 11/04/25	Wed 11/05/25	Thu 11/06/25	Fri 11/07/25	Sat 11/08/25	Sun 11/09/25
Room	\$ 80.00	\$ 80.00	\$ 115.00	\$ 145.00	\$ 155.00	\$ 55.00
Hotel Svc	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99	\$ 32.99
+14% tax	\$ 15.82	\$ 15.82	\$ 20.72	\$ 24.92	\$ 26.32	\$ 12.32
Total	\$ 128.81	\$ 128.81	\$ 168.71	\$ 202.91	\$ 214.31	\$ 100.31

- **Airport & Ground Trans:** **SSHC DOES NOT** have complimentary transportation to/from **LAS**.
Bell Trans: [Las Vegas Airport Shuttle | Bell Trans 866-269-0945](#)
Super Shuttle Express: [SuperShuttle Las Vegas, LAS Book Black Car & SUV \(1-800-258-3826\)](#)

- **Schedule:** See separate schedule document: [USJFMtgRoomsSched 250831.pdf](#)
- **Committee Chairpersons**
 1. Please RSVP as to whether your committee will or WILL NOT be meeting. RSVPs require a response. Please RSVP via an email, “??? Committee is not meeting”. If your committee is meeting, your RSVP should include your preferred start and end times. **Please RSVP by Monday, September 22, 2025.** Slots are allocated on a 1st come-first serve basis in 30-minute blocks. Starting at the top or the middle of the hour. Please indicate your preferred start time & end times. **Please RSVP to: usjfed@usjf.com.**
 2. If your committee **WILL NOT** be meeting in Henderson, **please schedule, conduct your committee meeting, on or BEFORE Monday, October 6, 2025.** You may conduct your meeting with your own Zoom account. If you wish to use the USJF Zoom account to conduct your meeting, please contact me via usjfed@usjf.com. Please specify: date, time, time zone, duration and who will be hosting the Zoom call.
 3. **DEADLINE for committee report/minutes is Monday, October 20, 2025, in PDF format. Please email your PDF report to: usjfed@usjf.com.**

- **Important Deadlines:**

There are several important deadlines for hotel reservations, committees, process and etc. for everyone below. Please be sure to review and familiarize yourself with each deadline.

Mon, September 22, 2025 – Committee Meeting Space Request DEADLINE

All committees need to RSVP by **Monday, September 15, 2025.** Please use the instructions above. We need to finalize the schedule. Some committees have already responded – thank you very much!

Fri, October 3, 2025 – Hotel Reservation Cut-Off is Fri, Oct 3, 2025 DEADLINE.

Hotel reservation cut-off is Friday, October 3, 2025 @ 1700 Pacific Time. **Please book your room now!**

Mon, October 6, 2025 – Non-Attending Committee Meeting DEADLINE

Wed, October 8, 2025 – Membership For Vote Count DEADLINE

The registration deadline for the purposes of vote count determination is **Wednesday, October 8, 2025.** Registrations must be submitted with all fees & received by the National Office with all fees by this date. (article IV, section 2.B)

Wed, October 8, 2025 – Promotion Applications DEADLINE (45 30 days prior to Natl Promotion Mtg)

Promotion applications for review and consideration by the Promotion Committee MUST be submitted with all fees and received by the National Office by **Wednesday, October 8, 2025.** Applications that are incomplete or received after this date will be considered at the Spring 2026 Promotion Committee meeting.

Wed, October 8, 2025 – BOE & BOD Agenda Items DEADLINE (45-30 days prior to BOE & BOD Mtg)

All agenda items for the Board of Examiners and/or the Board of Directors meetings must be submitted by in writing, to the National Office by **Wednesday, October 8, 2025.**

Mon, October 20, 2025 – Committee Report/Minutes DEADLINE

All committees should submit their written reports/minutes to the National Office as finished documents in PDF format on or before the deadline. Documents will be uploaded to BOE/BOD page for downloading.

Mon, October 20, 2025 – BOE & BOD YDK Delegate Roster Submission DEADLINE