

UNITED STATES JUDO FEDERATION BOARD OF EXAMINERS MEETING

Friday, October 27, 2023-

Fall Meeting in San Francisco, California Embassy Suites, South San  
Francisco, California

**MINUTES**

I. CALL TO ORDER, SEATING OF DELEGATES

Delegates:

Matsuo Mac Takeda, Chair	Edward Hanashiro/50 <sup>th</sup> State	Gene Nakashima/50 <sup>th</sup> State
Calvert Kitaura/Central Coast	Michael Manning/Central Coast	Tom Jay/Chuka
Daniel Israel/Daiheigen	Bryan Matsuoka/Daiheigen	Hector Estevez/Florida State
Pedro Kolychkine/Florida State	Scott Morifuji/Hawaii	Dr. Richard Nakatsu/Hawaii
Dr. Harvey Takeda/Hokka	Matsuo Takeda/Hokka	Joshua Kindelberger/Intermountain
Thomas Sheehan/Konan	Hayward Nishioka/Nanka	Noble Morinaka/Intermountain
Janet Johnson/Niagara	Rod Conduragis/Northwest	Julie Koyama/Northwest
William Caldwell/Pacific SW	Julia Tsutsui/San Joaquin	Dr. Larry Tsutsui/San Joaquin
J. Miki Takemori/Shufu	Kevin Tamai/Shufu	

Observers:

Jennifer Badertscher, Keith Chu, Harry Kindelberger, Daniel Kikuchi, Joell Miller, Chase Morinaka, Karen Nagai, Christopher Reid, D. Eric Spears, Robert Suyehira, Samuel Suyehira, Gerardo Tello, Davin Tillman, Hunter Mayo, and Terri Waibel.

There was one person whose name was illegible on the sign-up sheet.

25 YDKs: 21 voting eligible, 15 ydks represented

12 – voting: 50<sup>th</sup> State, Central Coast, Chuka, Daiheigen, Florida State, Hawaii, Hokka, Intermountain, Konan, Nanka, Niagara, Northwest, Pacific Southwest, San Joaquin, Shufu

50 max votes:

29 – votes represented

21 – votes unclaimed

II. WELCOME BY CHAIR- Matsuo Mac Takeda 9:00am pacific

Moment of silence for USJF members that have passed.

III. ADOPTION OF AGENDA FOR October 27, 2023, **MOTION MADE AND PASSED**

IV. APPROVAL OF April 14, 2023, MINUTES – Boise, Idaho. **PASSED**

V. PROMOTION COMMITTEE REPORT OF MEETING HELD ON Thursday, October 26, 2023

<u>Rank, Candidate, YDK</u>	Motion	2nd	Pass	Fail	Tabled	Reason Tabled/Failed
<b><u>Nidan</u></b> Todd H. Allain - Shinnanbu				X		Incomplete Application
Jeremy Young - Shinnanbu				X		Incomplete Application
<b><u>Godan</u></b> Sergio Suguieda - Florida State			X			
Lewis E. Palomeque IV - Niagara			X			
Harold H. Oshima - Rokushu			X			
Dale Swett - Rokushu			X			
<b><u>Rokudan</u></b> Henry A. Kaku Central Coast				X		INCOMPLETE APPLICATION
Gerardo Tello - Florida State			X			
Curtis S. Morita - Hawaii			X			
Edwin T. Shiosaki - Nanka			X			
Jason S. Harai - Northwest			X			
Gary L. Steward- Northwest			X			
Shichidan Herbert M. Kogasaka/Hawaii			X			
Hachidan Edward S. Hanashiro/50 <sup>th</sup> State			X			
Ray T. Imada/50 <sup>th</sup> State			X			

## VI. UNFINISHED BUSINESS

1. Special Needs Judo Program report by Miki Takemori. **CONTACT MIKI FOR FURTHER QUESTIONS**
  2. Newaza Tournament Rules use Report by the Yudanshakai's. No report
  3. Form to be used by National Office (NO) to record questions received by NO and the response. The form can be utilized to develop on our website the commonly asked questions and document the technical questions and answers in a binder for use by the NO staff. Mac Takeda. It will be put on the USJF website by Stillman.  
**PRESIDENT TO SET UP AD HOC COMMITTEE.**
  4. Incorporate all actions from the 2016 to current BOE meeting minutes approved by the Board of Examiners which are equivalent to by-laws into a separate section. The by-laws equivalents will be posted on the website. Currently On BOE section of website but need second reading for spring 2023 - Approved with second for second reading in the fall meeting. **TO BE VOTED ON BY BOD**
  5. Task Force – Look into voting Authority of YDK and smaller YDKs who do not have voting authority. **Ad Hoc Committee will be formed by EXCO.**
1. Motion to approve a **\$50 fee** for promotions that have gone to the dead file, and they want to submit again. There should be a fee, even for USJF life members that cannot get their certifications and/or their Form 20s corrected. Once approved it needs to go to the Board of Directors. Tom Sheehan and Terri Waibel. **The first reading was in Boise, Idaho. The second reading will be at the Fall Meeting in San Francisco for the Board of Directors to approve it.**
  2. Approved to have the National Office send out just **one response form with letter**. The response form and the letter would let the Yudanshakai promotion chairperson, and the candidate know what requirements the individual needs to complete their promotion. It would be the responsibility of the Yudanshakai promotion chairperson and the individual to get everything in on time.

## VII. NEW BUSINESS

1. Presented by Mitchell Palacio: Creation of Promotion committee (PC) at Large club/Association

Article II: Membership

Section 1. Type

### A. YDK

#### **Motion: Creation of Promotion Committee (PC) at Large Club/Association**

- The PC at Large Club Association could be a State association or group of clubs wanting to belong to the USJF but not sure which YDK to join.
- **One PC member and One BoE member would be assigned to the association to assist in their growth and development.**
- The PC at Large Club Association is a Non-voting member in the USJF BoD.
  - This association is composed of non specific geographical territory or association. The association is based on the common grounds as the club and judoka believe will promote the best interest of judo. The express

purpose of this provision to enhance and otherwise promote membership in the USJF and affiliation of clubs

- Each association shall operate under its own written constitution By-laws or written Articles of Association.
- Further, after nurturing the association, they could seek voting rights as a new YDK.
- What rights do they have: The PC at Large Club/Association will have the;
  - Opportunity for Dan promotion ranks, Shodan and higher
    - Rights of promotion through the PC and BoE representative
  - Eligible for scholarships and grants
  - Eligible for Certifications
- Art. II. Sect I
  - B. Other
    - 1. Club Membership
      - A club member is a group of judoka having 10 or more currently registered members, which includes a head instructor with rank recognized by the USJF of shodan or higher.
      - The club which operates under written constitution or by-laws if incorporated, or written articles of association if unincorporated, and be registered with the USJF for the current fiscal year.

**Rationale:** To become a USJF Charter Club you must be a member of a YDK. The selection and acceptance of USJF Charter Club into a YDK can be a daunting course of action. There must be an alignment between the YDK mission and objectives and the Charter Club.

The institution of the “PC at Large Club Association” can be a temporary placement of clubs believing in the merits of belonging to the USJF. Under the advisement of the PC representative and BoE representative the PC at Large Club Association could form their own YDK or the club could request acceptance into one of our already established YDKs

To be reviewed by the Board of Examiners and discussed at the Spring Meeting.

2. Motion to approve a **\$50 fee** for promotions that have gone to the dead file, and they want to submit again. There should be a fee, even for USJF life members that cannot get their certifications and/or their Form 20s corrected. Once approved it needs to go to the Board of Directors. Tom Sheehan and Terri Waibel. **The first reading was in Boise, Idaho. The second reading will be at the Fall Meeting in San Francisco for the Board of Directors to approve it.**
3. Motion to have the National Office to send out just **one response form with letter**. The response form and the letter would let the Yudanshakai promotion chairperson, and the candidate know what requirements the individual needs. We would also put the date when the six months would be up. It would be the responsibility of the Yudanshakai promotion chairperson and the individual to get everything in on time. We have been sending out several response forms and a 30 day deadline letter. Tom Sheehan and Terri Waibel. **Approved with second.**
4. Motion to have only one response form sent out for promotions within the Yudanshakai’s authority and candidate. We will send out the response form and a letter stating the 6-month date deadline for all corrections to be finished. Tom Sheehan and Terri Waibel. **Approved with second.**
5. MOTION to Establish an ad Hoc Committee to look at the “D” level promotion requirements for kata. It would also be looking at the “D” level requirements and veteran. An Ad Hoc committee was established by the chairperson

Mac Takeda. The committee consisted of Tom Sheehan, Hector Estevez, and Kevin Tamai.

6. MOTION CAME FROM THE FLOOR- In order to be put on the final NPC Candidates list, the candidate must be a current member of USJF and any back dues must be paid. They must also have Safesports, Heads Up, Background check & First Aid & CPR certifications. They will have UNTIL the deadline date to provide the missing information. If they don't, their application will be postponed and be put on the candidate list for the following NPC meeting if they complete all the missing information.

Rational for motion. If an YDK sends in a promotion under their authority with information missing, the National office will not process the promotion until the candidate completes any of the missing information.

Need to be added to the Spring Meeting as a new Agenda,

VIII. NEXT MEETING DATE AND LOCATION. TB

IX. ADJOURNMENT

X. NEXT MEETING DATE AND LOCATION. TBD

## XI. NEW BUSINESS

Presented by Mitchell Palacio

- Article II: Membership

### Section 1. Type

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## XII. NEW BUSINESS

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2. Motion to have the National Office to send out just **one response form with letter**. The response form and the letter would let the Yudanshakai promotion chairperson, and the candidate know what requirements the individual needs. We would also put the date when the six months would be up. It would be the responsibility of the Yudanshakai promotion chairperson and the individual to get everything in on time. We have been sending out several response forms and a 30 day deadline letter. Tom Sheehan and Terri Waibel. **Approved with second**. Has this been implemented?
3. Motion to have only one response form sent out for promotions within the Yudanshakai's authority and candidate. We will send out the response form and a letter stating the 6-month date deadline for all corrections to be finished. Tom Sheehan and Terri Waibel. **Approved with second**.
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