



UNITED STATES JUDO FEDERATION

National Office

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MEMORANDUM

TO: USJF Dojos
Yudanshakai Presidents & Rank Registration Chairpersons
USJF Board of Directors Delegates • USJF Board of Examiners Delegates
USJF Committee Chairpersons • USJF Executive Committee

FROM: USJF National Office

RE: SafeSport Training and Certification

DATE: May 31, 2021

USJF's relationship with the U.S. Center for SafeSport (USCSS) has been formalized. SafeSport training & certification can be obtained directly from the USCSS website.

I. New Platform – Absorb

- a. USCSS very recently migrated to a new platform (Absorb)
- b. Absorb manages all of the user accounts and delivers the content/training
- c. New/developing system
 - i. Uncovering new issues and actively working to resolve them
 - ii. Adding new features/improvements
 - iii. Please be patient during this transition and development period
 - iv. Please help USCSS by using the help portal to get assistance or report problems

II. Important Codes

a. USJF Enrollment Key: FUSJF-042221

- i. This associates you with US Judo Federation (USJF)
- ii. Click on Enrollment Key tile

b. USJF Coupon Code: FUSJF18S1042721

- i. Use this coupon code when purchasing the initial core SafeSport training and certification course: "SafeSport Trained – US Judo Federation"
- ii. This is a 10% course discount for USJF members
 1. \$20 initial core training course - \$2 coupon = \$18
- iii. This coupon does NOT apply to "Refresher" courses
 1. "Refresher" courses are \$9.99
- iv. There are supplemental/optional education courses that are free – these provide great additional learning, but DO NOT keep your SafeSport certification current

III. USCSS Website - <https://safesporttrained.org/#/public-dashboard>

a. New/1st Time User

- i. Go to USSCS website: <https://safesporttrained.org/#/public-dashboard>
- ii. Look in upper right-hand corner of browser window
- iii. Click on “Login” button - popup window will appear
- iv. In Login popup window, click on “Sign Up” button at bottom of popup window
- v. “Sign Up” popup window should appear
- vi. Copy & paste USJF Enrollment Key into “Key Name” field
- vii. Click on “Sign Up” button
- viii. popup window will appear
- ix. Another “Sign Up” popup window will appear
 1. Input your personal data
 2. ***** Please use your LEGAL NAME. No nicknames. *****
 3. Once your name is entered and saved, you will NOT be able to change it.
 4. Name changes require help desk/tech support assistance.
 5. Membership ID should be your USJF membership ID number.
 6. Name of Sport Organization should be already input if the Enrollment Key was input. If it is blank, please type in, “US Judo Federation”.
 7. Click the “Sign Up” button at the bottom of the popup window
- x. Your new account should be created and you may begin to use it

b. Existing User

- i. Certified or Re-Certified in the last year or two
 1. Your login/credential may have been migrated over to the new Absorb system
 2. You may try it and see – you may have to use the “Forgot Password?” option to reset your password
- ii. Last Certified/Re-Certified 2+ years ago
 1. Your login/credential has NOT been migrated over to the new Absorb system
 2. You will have to start as a NEW user – you may recycle/use your old email address or you may use a new one
- iii. Once you login with your old email or a new one, be sure to click on the “Enrollment Key” tile
 1. Cut & paste the USJF enrollment key into the “Key Name” field
 2. Click on the “Enroll” button to have your account associated with USJF
 3. This gives you access to the USJF discount
- iv. Update Your Profile
 1. Menu icon at top right corner of browser window
 2. 2nd to last menu item – “Profile”
 3. Input/update your personal data – click on “Edit Profile” button in left-hand column
 4. ***** Please use your LEGAL NAME. No nicknames. *****
 5. Once your name is/has been entered and saved, you will NOT be able to change it.
 6. Name changes require help desk/tech support assistance.
 7. Membership ID should be your USJF membership ID number.
 8. Name of Sport Organization should be already input if the Enrollment Key was input. If it is blank, please type in, “US Judo Federation”.
 9. Click the “Sign Up” button at the bottom of the popup window

IV. Technical Support/Help

- a. "Help Portal" tile
- b. "All other learners"
 - i. Complete & submit your problem/issue

V. Available Certification/Trainings – All Valid for One (1) Year:

a. Initial/First SafeSport Training/Certification

- i. Must complete SafeSport Trained – USJF (initial core training)

b. Re-Certification/Renewal Training/Certification

- i. Complete a refresher course (taken in numerical order 1, 2, 3...)
- ii. May repeat initial core training

c. Example

- i. 2020: completed SafeSport Trained
- ii. 2021: complete refresher 1 (renewed for 1 year)
- iii. 2022: complete refresher 2 (renewed for 1 year)
- iv. 2023: re-complete SafeSport Trained – USJF (renewed for 1 year)
- v. 2024: complete refresher 3 (renewed for 1 year)

d. Training & Certification Availability

- i. For 2021
 - 1. SafeSport Trained – USJF (initial core training)
 - 2. Refresher-1
- ii. For 2022
 - 1. 2021 offerings
 - 2. + Refresher-2
- iii. For 2023
 - 1. 2022 offerings
 - 2. + Refresher-3

e. Supplemental/Optional Education

- i. For 2021
 - 1. Creating Safe and Inclusive Environments for Athletes With Disabilities
 - 2. Health Professionals
 - 3. SafeSport Training for Adult Athletes
- ii. For 2022?
 - 1. FY 2021 supplemental education offerings
 - 2. New offerings?