



UNITED STATES JUDO FEDERATION

National Office

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MEMORANDUM

TO: USJF Member Dojos
Yudanshakai Presidents & Rank Registration Chairpersons
USJF Board of Directors & Board of Examiners Delegates
USJF Committee Chairpersons & Executive Committee

FROM: USJF National Office

RE: FY 2021 USJF Dojo/Club Registration Fee - WAIVED

DATE: September 15, 2020

Hope that everyone is managing to stay safe and healthy during these difficult times.

The USJF Board of Directors has waived the USJF dojo/club registration fee for Fiscal Year 2021 (9/1/2020-8/31/2021). You do not have to pay the USJF portion of the dojo/club registration fee (\$25). Please check with your yudanshakai regarding your yudanshakai's dojo/club registration fee to see if they are making any changes/adjustments in their dojo/club registration fees for FY 2021.

To be a registered member dojo/club of USJF, you **MUST** submit a completed USJF Club Registration & Insurance Application (USJF form 509) and the appropriate fees. If you do not submit the completed form & fees, you are not a properly registered USJF dojo/club.

The USJF Club Registration & Insurance Application Form **MUST** be submitted with the proper fees. **Please remember, your dojo/club and members do not have insurance coverage until it is properly registered with USJF.** Please submit your USJF form 509 as soon as possible.

An important reminder, dojo/club registration are due on September 1 of each year. Dojo/club registrations are a fixed year that starts on September 1, to August 31, of the next year. **To ensure continuous insurance coverage, you must renew your dojo/club registration on or before September 1 each year. Not doing on-time makes for a lapse in the insurance coverage for your dojo/club. The lapse starts on September 1, and lasts until the dojo/club is properly registered.** The new Fiscal year 2021 started on September 1, 2020, and runs through August 31, 2021. If dojo/club is not already registered for FY 2021, any dojo/club activity is currently occurring at your own and their own risk as there is no insurance coverage for anyone since the dojo/club is not properly registered.

With regard to those dojos/clubs that require a certificate of insurance for your facility, **your dojo/club MUST be properly registered with USJF before a certificate of insurance can be issued for your dojo/club.**

We encourage you to plan ahead and get everything in-order before you need them.

We realize that many/most dojos are closed and/or prohibited by public health edicts/guidance to ease operations, we encourage you to get your dojo/club registration in now. It puts you in position for quick/immediate start up when the opportunity presents itself.

Also, certificate of insurance processing is not instantaneous. It has to be reviewed and approved by the insurer. Generally, we allow for 3-days of processing, AFTER we receive the request. This assumes that the dojo/club is already properly registered. If the dojo/club is NOT properly registered, this will add additional time/delay in the processing and issuance of the certificate of insurance. We do not submit certificate of insurance request to the insurer until the dojo/club is properly registered.

Some important information below, depending on your current situation...

- I. Your dojo/club registration form and fees have already been submitted – thank you!
 - a. You should be all set
 - i. If the USJF registration fee was included, we will refund the USJF portion of the dojo registration fee back to the payer
 - ii. If the yudanshakai registration fee, as usual, USJF will forward the yudanshakai portion of the dojo registration fee to your yudanshakai
- II. You have not yet submitted your dojo/club registration form and fee(s) – please do so IMMEDIATELY!
 - a. Your dojo/club and students are NOT currently covered by USJF insurance as your dojo/club is not currently properly registered as a USJF dojo/club. Any activities that are currently occurring at everyone's own risk.
 - b. Please submit your dojo/club registration form and fees as soon as possible.
 - i. If you submit with your yudanshakai registration fees
 1. As normal, USJF will forward the yudanshakai portion of the dojo registration fee to your yudanshakai
 - ii. If you submit with both USJF and your yudanshakai registration fees
 1. USJF will refund the USJF portion of the dojo registration fee back to the payer
 2. As normal, USJF will forward the yudanshakai portion of the dojo registration fee to your yudanshakai

If you have any questions or concerns, please contact us.

Thank you very much for your cooperation, please be well.