



# UNITED STATES JUDO FEDERATION

## National Office

**Mailing Address:**  
P. O. Box 338  
Ontario, OR 97914-0338

**Telephone:**  
(541) 889-8753

**New Faxes:**  
(541) 889-5836  
(541) 508-4203

**Internet:**  
[www.usjf.com](http://www.usjf.com)  
[no@usjf.com](mailto:no@usjf.com)

### MEMORANDUM

**TO:** Yudanshakai Presidents, **via e-mail**  
Yudanshakai Registration Chairs, **via e-mail**  
YDK BOD & BOE Delegates, **via e-mail**  
USJF Dojos, **via e-mail**  
USJF Executive Committee, **via e-mail**

**FROM:** Robert Fukuda, Executive Director

**RE:** New Shodan Promotion Requirements

**DATE:** January 2, 2017

---

The USJF Board of Examiners approved the following additional requirements for all USJF **Shodan** Promotions:

**1. CDC Heads Up Certification**

**2. USOC SafeSport Certification**

Important Points

- These new requirements will become **effective on March 1, 2017**.
- All **Shodan** promotion applications received on or after March 1, 2017, are required to meet these new requirements.
- Requirements are met by submitting copies of the certificates of completion for both Heads Up & SafeSport with the applicants completed USJF form 20.
- Certifications must have been completed **NOT** more than one (1) year prior to the submission of the **Shodan** applicant's USJF form 20.
- **Shodan** applications that do not have the accompanying copies of the certification of completion are incomplete and will not be processed until the deficiencies are corrected.

Please use the following link to access the page on the USJF website with additional information and links to the training on the CDC and USOC websites:

<http://usjf.pwcstores.com/safesport-and-headsup-programs>

If you have any questions or concerns, please contact us at the National Office.  
Thank you very much for your support of Judo and the USJF.