



UNITED STATES JUDO FEDERATION

National Office

Mailing Address:

P. O. Box 338
Ontario, OR 97914-0338

Telephone:

(541) 889-8753

Faxes:

(541) 889-5836
(413) 502-4983

Internet:

www.usjf.com
natofc@usjf.com

MEMORANDUM

TO: USJF Board of Directors & Board of Examiners Delegates
USJF Committee Chairpersons
Yudanshakai Presidents & Rank Registration Chairpersons
USJF Executive Committee

FROM: Robert Fukuda, Executive Director

RE: USJF Spring Meetings

DATE: February 28, 2003

The USJF Spring Committee meetings, Board of Examiners Meeting, and Annual Board of Directors Meeting will be held starting on Monday, April 4, 2003, through Tuesday, April 15, 2003, at the Riviera Hotel & Casino in Las Vegas, Nevada. The following is the current tentative schedule:

- **Dates:** Monday, April 14, 2003, thru Wednesday, April 16, 2003
- **Location:** Riviera Hotel & Casino • 2901 Las Vegas Boulevard South • Las Vegas, Nevada • 89109
Reservations: (800) 634-6753 • Phone: (702) 794-9562

• Tentative Schedule:	Monday, Apr 14	Capri 113	Capri 114	Capri 115	Capri 116
	11:00 AM – 12:00 PM	Strategic Planning			
	12:00 PM – 1:00 PM	Strategic Planning			
	1:00 PM – 2:00 PM				
	2:00 PM – 3:00 PM		TBA Committee	TBA Committee	
	3:00 PM - 4:00 PM		TBA Committee	TBA Committee	
	4:00 PM - 5:00 PM		Promotion	TBA Committee	
	5:00 PM - 6:00 PM		Promotion	TBA Committee	
	6:00 PM - 7:00 PM		TBA Committee	TBA Committee	Executive
	7:00 PM - 8:00 PM		TBA Committee	TBA Committee	Executive
	8:00 PM - 9:00 PM		TBA Committee	TBA Committee	Executive
	9:00 PM - 10:00 PM		TBA Committee	TBA Committee	
	10:00 PM - 11:00 PM		TBA Committee	TBA Committee	
	11:00 PM - 12:00 AM		TBA Committee	TBA Committee	

Tuesday, Apr 15
9:00 AM – 12:00 PM
1:00 PM - ???

Room TBA
Board of Examiners
Board of Directors

Wednesday, Apr 16
8:00 AM – 12:00 PM

Room TBA
Strategic Planning, Session 2

- **Hotels & Reservations:** Riviera Hotel & Casino • 2901 Las Vegas Boulevard South • Las Vegas, NV • 89109
Reservations: (800) 634-6753 • Phone: (702) 794-9562 • sgl/dbl - \$85+tax/night

Our meeting space is being provided by the Sr. National Tournament Committee free of charge, but it is contingent on them meeting their minimum number of room nights for the entire event. Thus, we would appreciate it if you would support the Tournament Committee and USJF by staying at the HQ hotel and making your reservations as part of the judo block. Reservation deadline is March 15.

- **Committee Chairpersons:** If you would like to have meeting space reserved for your committee, please let us know how much time you would like for your committee. Please call, fax, e-mail us at the National Office Monday, March 10, to reserve your meeting space. If you do not contact us, we will not schedule a meeting time for your committee. Meeting space will be blocked off on a first-come/first-served basis.

Please submit your written committee reports by Friday, March 28, 2003.

Reports should be submitted via email or floppy disk in either of the following formats: Microsoft Word, Adobe Acrobat, or plain text. Your reports should include projects and progress made thus far in Fiscal 2003, what lies ahead for the remainder of the fiscal year, and what plans are being developed for Fiscal 2004.

- **YDK Presidents:** Please submit your list of delegates by Friday, March 14, 2003. This will help to avoid any confusion on who should be representing your Yudanshakai.

- **Important Deadlines:**

Agenda, March 10

All agenda items for the Board of Examiners and Board of Directors meetings must be submitted by in writing, to the National Office by Monday, March 10, 2003

Promotion, March 10

Promotion applications for review and consideration by the Promotion Committee must be submitted with all fees and received by the National Office by Monday, March 10, 2003. Incomplete applications or applications received after this date will be considered at the Fall 2003 Promotion Committee meeting.

2004 Budget, March 10

All budgeting requests for the 2004 Fiscal Year from Yudanshakais and Committee Chairpersons must be submitted and received by the National Office by Monday, March 10, 2003.

Delegates, March 14

Listing of Yudanshakai Delegates for meetings due on Friday, March 14, 2003.

Membership, March 31

The registration deadline for the purposes of vote count determination is Monday, March 31, 2003. Registrations must be submitted with all fees and received by the National Office with all fees by this date. (article IV, section 2.B)