



UNITED STATES JUDO FEDERATION

Executive Director
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MEMORANDUM

TO: USJF Board of Directors & Board of Examiners Delegates
 USJF Committee Chairpersons
 Yudanshakai Presidents & Rank Registration Chairpersons
 USJF Executive Committee

FROM: Robert Fukuda, Executive Director

RE: USJF Spring Meetings

DATE: January 6, 2006

The USJF Spring Committee meetings, Board of Examiners Meeting, and Annual Board of Directors Meeting will be held starting on Monday, April 17, 2006, through Tuesday, April 18, 2006, at the Hyatt Regency Hotel in Houston, Texas. The following is the tentative schedule and general information:

- **Dates:** Monday, April 17, 2006, Tuesday, April 18, 2006, & Possible Book Talk & Signing (Wed or Thur)
- **Location:** Hyatt Regency Hotel • 1200 Louisiana Street • Houston, Texas 77002

Tentative Schedule:	Monday, April 17	Room TBA	Room TBA	Room TBA
	10:00 AM - 11:00 AM	TBA Committee	Finance	
	11:00 AM - 12:00 PM	TBA Committee	Finance	
	12:00 PM - 1:00 PM	TBA Committee	Finance	
	1:00 PM - 2:00 PM	TBA Committee	JYDS	
	2:00 PM - 3:00 PM	Women's	JYDS	
	3:00 PM - 4:00 PM	NTIS	L&L	Executive
	4:00 PM - 5:00 PM	Development	TBA Committee	Executive
	5:00 PM - 6:00 PM	Development	TBA Committee	Executive
	6:00 PM - 7:00 PM	Promotion	Kata	
	7:00 PM - 8:00 PM	Promotion	Kata	
	8:00 PM - 9:00 PM	Standards	Nominating	
	9:00 PM - 10:00 PM	Standards	TBA Committee	
	10:00 PM - 11:00 PM	TBA Committee	TBA Committee	
	11:00 PM - 12:00 AM	TBA Committee	TBA Committee	

Tuesday, April 18
 9:00 AM - 12:00 PM
 1:00 PM - ???

Room TBA
 Board of Examiners
 Board of Directors

Wednesday, April 19, or Thursday, April 20
 Time TBA

Room TBA
 possible Book Talk & Signing

- **Hotels & Reservations:** Hyatt Regency Hotel • 1200 Louisiana Street • Houston, Texas 77002
Reservations: (800) 654-1234 or (713) 654-1234
Rates: \$99.00 + tax per night for a Single/Double/Triple/Quadruple
You must ask for the “Judo Rate” to receive the discounted rate.
Reservations must be made by March 7, 2006 in order to get the discounted rate.

Our meeting space is being provided by the Sr. National Tournament Committee free of charge, but it is contingent on them meeting their minimum number of room nights for the entire event. Thus, we would appreciate it if you would support the Tournament Committee and USJF by staying at the HQ hotel and making your reservations as part of the judo block.

- **Airports:** George Bush Intercontinental Airport (IAH) - about 20 miles away
Hobby Airport (HOU) - about 7 miles away
- **Ground Transportation:** Details will be provided later.
- **Committee Chairpersons:** If you would like to have meeting space reserved for your committee, please let us know the number of hours and approximate starting time for your committee. Please contact us at the National Office by Friday, March 3, 2006, to reserve your meeting space. If you do not contact us, we will not schedule a meeting for your committee. Meeting space & times will be assigned on a first-come/first-served basis.

Please submit your written committee reports by Friday, March 3, 2006. Reports should be submitted via email or floppy disk in either of the following formats: Microsoft Word, Adobe Acrobat, or plain text. Your reports should include projects and progress made thus far in Fiscal 2006, what lies ahead for the remainder of the fiscal year, and what plans are being developed for Fiscal 2007.
- **YDK Presidents:** Please submit your list of delegates by Friday, March 3, 2006.
- **Important Deadlines:**
 - Agenda, March 3** All agenda items for the Board of Examiners and Board of Directors meetings must be submitted by in writing, to the National Office by Friday, March 3, 2006
 - Promotion, March 3** Promotion applications for review and consideration by the Promotion Committee **MUST be submitted with all fees and received by the National Office by Friday, March 3, 2006. Incomplete applications or applications received after Friday, March 3, 2006, will be considered at the Fall 2006 Promotion Committee meeting.**
 - 2007 Budget** Contact Neil Simon
 - Delegates, March 3** Listing of Yudanshakai Delegates for meetings due on Friday, March 3, 2006.
 - Membership, March 31** The registration deadline for the purposes of vote count determination is Friday, March 31, 2006. Registrations must be submitted with all fees and received by the National Office with all fees by this date. (article IV, section 2.B)